



HR 101

Certificate Series

(Hybrid: Live Online or In-Person)

September 6, 13, 20, and 27, 2023
9:00am—11:00am

PRESENTER:

Seta Tchobanian, MBA
The Employers' Association



Gain a strong foundation in Human Resources.

When it comes to HR, you have to know your stuff. Your organization is depending on you to provide accurate information, advice and answers on all aspects of HR. Through this **comprehensive, four-part certification program**, participants will quickly get up to speed on everything from legal and compliance issues to hiring and firing, benefits administration, and more! Through **in-depth discussion and exploration of real-life scenarios**, participants will learn valuable tools and practices of the HR profession presented in a highly interactive, easily-relatable format. In addition, each participant will leave with handouts, forms, and **strategies that will help keep your organization out of trouble.**

Who Should Attend:

- Professionals seeking an in-depth overview of HR
- Small business owners seeking more insight into HR
- Entry level HR practitioners looking to expand their knowledge
- One-person HR departments who have numerous responsibilities
- Anyone accountable for HR functions within their company

Topics to be Covered:

- FMLA, ADA, Military Family Leave, Pregnancy Discrimination, ADA, and GINA, break time for nursing mothers
- Michigan Paid Leave Act
- Fair Labor Standards Act
- Title VII, harassment and discrimination prevention
- Retaliation
- How to conduct a proper workplace investigation
- And much more!

NOTE: the session is highly interactive and involves lots of group work.

Register your team today!

Pricing

- List price **\$735**
- EA Member **\$565**
- Early Bird EA Member (register before August 23) **\$495**

Register online at www.TheEA.org

Or call the EA at 419-893-3000

Company: _____

Contact: _____ Phone: _____

Email _____

Address: _____ City _____ ST __ ZIP _____

Registrant 1 _____

*You may send a substitute at any time; however, no-shows or cancellations within 5 full business days of the program will be responsible for the full registration fee. The Employers' Association reserves the right to reschedule or cancel seminars if minimum requirements are not met.